



Tuesday, 6 October 2026

Dear Sir/Madam

A meeting of the Council will be held on Wednesday, 14 October 2026 in the Council Chamber, Council Offices, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Zulfiqar Darr', enclosed in a rectangular box.

Zulfiqar Darr
Chief Executive

To Councillors:	D Bagshaw	H Land
	S A Bagshaw	D L MacRae
	P J Bales	R D MacRae
	L A Ball BEM	T J Marsh
	M Brown	G Marshall
	R Bullock	J W McGrath
	G Bunn	W Mee
	S Camplin	J M Owen
	B C Carr	P J Owen
	C Carr	S Paterson
	S J Carr	D D Pringle
	A Cooper	M Radulovic MBE
	J Couch	H E Skinner
	H L Crosby	P A Smith
	T A Cullen	V C Smith
	S Dannheimer	A W G A Stockwell
	H J Faccio	C M Tideswell
	K A Harlow	D K Watts
	S P Jeremiah	S Webb
	S Kerry	E Williamson
	H G Khaled MBE	E Winfield
	A Kingdon	K Woodhead

A G E N D A

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

Further information can be found at: [Member Code of Conduct of Broxtowe Borough Council](#)

3. Minutes

(Pages 9 - 14)

Council is asked to confirm as a correct record the minutes of the meeting held on 15 July 2026.

4. Mayor's Announcements

To receive announcements from the Mayor.

5. Youth Mayor's Report on Broxtowe Youth Voice Activities

To receive and update from the Youth Mayor on Broxtowe Youth Voice Activities.

6. Leader's Report

To receive a report from the Leader and to receive questions and answers on the report should there be any.

7. Members' Questions

To receive questions on notice by Members.

8. Questions on Outside Bodies

To receive questions regarding Outside Bodies on notice by Members.

9. Portfolio Holder Reports

9.1 Report of the Portfolio Holder for Resources and Personnel Policy (Pages 15 - 24)

9.2 Report of the Portfolio Holder for Economic Development and Asset Management (Pages 25 - 28)

9.3 Report of the Portfolio Holder for Housing (Pages 29 - 30)

9.4 Report of the Portfolio Holder for Leisure and Health (Pages 31 - 36)

9.5 Report of the Portfolio Holder for Environment and Climate Change (Pages 37 - 44)

9.6 Report of the Portfolio Holder for Community Safety (Pages 45 - 48)

10. Public Questions

To consider questions from members of the public on notice.

11. Motions

To consider motions submitted on notice.

11.1 The following motion has been submitted by Councillor V C Smith:

On 1 May 2026, the [Renters Rights Act](#) came into force in England. Among other things, this legislation banned Section 21 'no fault' evictions, removed fixed-term tenancies, and banned the practice of rent bidding. The Act also placed a number of [new duties on local authorities](#) regarding enforcement of the new regulations in the private rented sector. More information on these duties as they relate to Broxtowe can be found [here](#). Concerns have been raised about the ability of [the tribunal system to handle an increase in cases](#) in a timely manner and the [levels of funding provided to councils](#).

This Council welcomes the reforms to renters rights in so far as they improve security for tenants. However, this Council

also acknowledges the significant limitations of the legislation and lack of sufficient funding for local authorities expected to enforce the new regulations.

This Council resolves to write to the Minister for Housing, Communities, & Local Government, stating our position and calling on the government to:

- introduce further measures to redress the power imbalance between tenants and landlords, including rent caps and closing eviction loopholes;
- provide full and sufficient funding for local authorities to ensure proper, effective enforcement;
- empower local authorities to deliver social housing programmes at scale to further address the housing crisis.

11.2 The following motion has been submitted by Councillor G Bunn:

“This Council notes that:

- Residents near Bramcote/Stapleford, extending down into Toton and Chilwell, suffer frequent disturbances from anti-social driving, including high speed car races on the A52.
- That this behaviour is dangerous and has caused several accidents, including [the crash](#) last year.
- That despite the reduction in incidents at the Toton tram stop following the council and partners’ interventions, there continue to be issues on and around the A52 causing considerable disruption and fear for local residents.
- That this issue is not restricted to Beeston, it happens elsewhere in Broxtowe and further afield in Nottinghamshire and Derbyshire.

We call upon this Council to:

- Continue working constructively with local partners to do all it can to prevent these incidents to support and protect our local residents.
- Write to the government calling for greater support for local police forces to tackle this issue, including the capacity, technology and training required are available.
- Write to Nottinghamshire Chief Constable Steve Cooper asking for additional resources including speed and monitoring cameras on the A52 to help scope the issue and identify offenders, as well as the reinstatement of the Nottinghamshire-wide

- operation to tackle this issue and share learning
- Write to Broxtowe MP Juliet Campbell asking for her to raise this issue in parliament and push for greater investment in local government and police resources to enable them to tackle ongoing issues like these.”

12. References

12.1 Governance, Audit and Standards Committee

(Pages 49 - 66)

21 September 2026

Annual Constitution Review

To consider amendments to the Constitution as recommended by the Governance, Audit and Standards Committee, in addition to a proposed change to Financial Regulations and an update on the legislative changes to the Planning Committee’s responsibilities.

12.2 Chief Officer Employment Committee

12 October 2026

The Chief Officer Employment Committee, at its meeting on 12 October 2026, will consider the recruitment of Directors. The agenda and associated information has been circulated to all Councillors and the recommendation will be reported to full Council for consideration following the Committee’s meeting on 12 October 2026.

Council is asked to CONSIDER the recommendations from the Chief Officer Employment Committee and RESOLVE accordingly.

13. Appointments to Brinsley Parish Council

In accordance with the Scheme of Delegation Chapter 3, Part 1 of the Council's Constitution 9.11, the Chief Executive, following consultation with the Leader of the Council and, where possible, the Leader of the Opposition, shall have the power to allocate any new functions of the Council, or a function which has not been allocated under this Scheme, to the Officer (including the Chief Executive), which the Chief Executive considers most appropriate to perform the function. This enhances delegated urgency powers to the Chief Executive in light of any pandemic or other such circumstances.

On 24 September 2026, the Chief Executive delegated these powers to himself to make temporary appointments, by order, to persons to fill all or any of the vacancies at Parish and or Town Councils, where the number of vacancies renders the Council unable to act, until such time as other councillors are co-opted or elected and take office in accordance with Section 91 (1) of the Local Government Act 1972.

In pursuance of the Power conferred upon it by Section 91 (1) of the Local Government Act 1972, the Council has appointed four Councillors to act as Members of Brinsley Parish Council until an election has been held or new Councillors have been co-opted to fill such vacancies as shall constitute and re-establish a quorum on the Parish Council.

Council is asked to NOTE the appointments by Broxtowe Borough Council of Councillors J M Owen, P J Owen, M Radulovic MBE and K Woodhead to Brinsley Parish Council, and the use of the Chief Executive's delegated powers.

14. Members' Speeches on Ward Issues

To receive speeches from Ward Members on notice.

15. Report on Scrutiny Matters

The Chair of the Overview and Scrutiny Committee will give a report to full Council and answer questions on Scrutiny matters.

16. Appointments to Committees and Working Groups

To make appointments to committees and working groups.

17. Attendance at Meetings

The Local Government Act 1972 states that when a Councillor fails to attend any meeting for six consecutive months from the date of their last attendance, then, subject to certain exceptions, they cease to be a Member of the authority, unless the Council accepts a reason for the failure to attend before the six months expires. Councillor S A Bagshaw is currently unable to attend Council meetings due to personal circumstances, and in these circumstances, it is put before Members to consider a dispensation under Section 85 (1) of the Local Government Act 1972 for the period of six months from 15 October 2025 before which forfeiture applies.

Council is asked to CONSIDER a dispensation for Councillor S A Bagshaw for a period of six months from the date of this meeting and RESOLVE accordingly.

18. Urgent Business

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COUNCIL

WEDNESDAY, 15 JULY 2026

Present: Councillor B C Carr, Mayor

Councillors: D Bagshaw
L A Ball BEM
M Brown
R Bullock
G Bunn
S Camplin
C Carr
S J Carr
A Cooper
J Couch
H L Crosby
S Dannheimer
H J Faccio
S P Jeremiah
H G Khaled MBE
A Kingdon
H Land
D L MacRae
R D MacRae
T J Marsh
G Marshall
J W McGrath
W Mee
J M Owen
P J Owen
D D Pringle
M Radulovic MBE
H E Skinner
P A Smith
V C Smith
A W G A Stockwell
C M Tideswell
D K Watts
S Webb
E Williamson
E Winfield
K Woodhead

18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S A Bagshaw, P J Bales, T A Cullen, K Harlow, S Kerry and S Paterson.

19 DECLARATIONS OF INTEREST

There were no declarations of interest.

20 MINUTES

The minutes of the meeting held on 13 May 2026 were confirmed and signed as a correct record.

21 MAYOR'S ANNOUNCEMENTS

The Mayor gave a brief résumé of her engagements since the previous Council meeting.

22 YOUTH MAYOR'S REPORT ON BROXTOWE YOUTH VOICE ACTIVITIES

There was no update from the Youth Mayor.

23 LEADER'S REPORT

The Leader briefly updated the Council on current issues.

24 MEMBERS' QUESTIONS

There were no Members' Questions.

25 QUESTIONS ON OUTSIDE BODIES

There were no questions on outside bodies.

26 MEMBERS' SPEECHES ON WARD ISSUES

Councillor D D Pringle stated that the speech he had submitted notice for would now be deferred until the meeting in October.

27 REPORT OF THE PORTFOLIO HOLDER FOR RESOURCES AND PERSONNEL POLICY

The Portfolio Holder for Resources and Personnel Policy presented his report. Responses to questions included the following:

- Each member of the Call Centre team received a call every one and a half minutes, and staffing was tightly managed to deal with busy times.

- The number of apprentices at the Council that lived within the Borough was considered to mirror other employees. It was considered that studying for a CIPD would allow for meaningful results as a result of the apprenticeship.

28 REPORT OF THE PORTFOLIO HOLDER FOR ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT

The Portfolio Holder for Economic Development and Asset Management presented his report and it was stated that access issues continue to be a problem in relation to Decent Homes. This would be addressed through negotiation.

29 REPORT OF THE PORTFOLIO HOLDER FOR HOUSING

The Portfolio Holder for Housing presented her report. Responses to questions included the following:

- Discussion would ensure regarding expanding the Lifeline service to the private sector in addition to the general promotion of the service.
- The Council used approved installers in relation to damp and mould cases.
- Following the Regulator of Social Housing's update plans were in place to improve the service.

30 REPORT OF THE PORTFOLIO HOLDER FOR LEISURE AND HEALTH

The Portfolio Holder for Leisure and Health was not present and the report was noted.

31 REPORT OF THE PORTFOLIO HOLDER FOR ENVIRONMENT AND CLIMATE CHANGE

The Portfolio Holder for Environment and Climate Change presented his report. Responses to questions included the following:

- The Green Flag award for Bramcote Hills Park was praised.
- Vegetation covering road signs was raised as a concern, it was stated that responsibilities were split between this Council and the County Council.

32 REPORT OF THE PORTFOLIO HOLDER FOR COMMUNITY SAFETY

The Portfolio Holder for Community Safety presented her report. Responses to questions included the following:

- Vacancies in Environmental Health had presented a challenge because of the difficulties of recruitment.
- Vehicular incidents were presenting ASB issues on the A52. There was co-ordination between different organisations to tackle the issues. Partnership meetings had been having a positive effect.

33 PUBLIC QUESTIONS

There were no questions from members of the public.

34 MOTIONS

34.1 THE FOLLOWING MOTION WAS SUBMITTED BY COUNCILLOR T J MARSH:

The motion was proposed by Councillor T J Marsh and seconded by Councillor G Bunn.

“In November 2025, leading experts delivered a National Emergency Briefing on the wide-ranging implications of the climate crisis. They outlined how it will affect us in 6 key ways: weather extremes, nature breakdown, food security, national security, health, & economics. The film also highlighted important tipping points and the importance of an energy transition.

This forms the basis for the People’s Emergency Briefing, which is being screened across the country, including at Broxtowe Borough Council on 28 July 2026.

The climate emergency will affect everyone sooner rather than later and urgent action is needed to get this message heard.

This Council restates its commitment to tackling the climate crisis and recognises the need for wide public support in demanding urgent national and international action on emissions and the destruction of nature.

This Council resolves to:

Write to the two MPs representing Broxtowe Borough, asking them to support a televised National Emergency Briefing and push for the urgent structural and policy changes needed to mitigate the crisis; - Write to the Secretary of State for Culture, Media and Sport, asking them to hold a prime-time televised emergency briefing on the climate and nature crisis, delivered live by trusted independent experts; - Conduct and support screenings of the National Emergency Briefing across the Borough; - Write to Parish and Town Councils in Broxtowe, encouraging them to screen the National Emergency Briefing for local residents.”

A recorded vote was requested by Councillor M Radulovic MBE and seconded by at least five other Councillors. The voting was as follows:

<u>For</u>	<u>Against</u>	<u>Abstension</u>
D Bagshaw	L A Ball BEM	A Cooper
R Bullock	M Brown	H Crosby
G Bunn	J Couch	H J Faccio
S L Camplin	J M Owen	H G Khaled MBE
B C Carr	P J Owen	W Mee
C Carr	D D Pringle	A W G A Stockwell
S J Carr		E Winfield
S Dannheimer		
S P Jeremiah		
A Kingdon		

H Land
D L MacRae
R D MacRae
T J Marsh
G Marshall
J W McGrath
M Radulovic MBE
H E Skinner
P A Smith
V C Smith
C M Tideswell
D K Watts
S Webb
E Williamson
K Woodhead

34.2 THE FOLLOWING MOTION WAS SUBMITTED BY COUNCILLOR V C SMITH:

Councillor V C Smith stated that the motion would be deferred until the next Council meeting.

35 PRESENTATION OF PETITIONS

There were no petitions to be presented.

36 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS

RESOLVED that Councillor S Paterson replaces Councillor C M Tideswell as a member of the Licensing and Appeals Committee.

37 ANNUAL SCRUTINY REPORT 2025-26

Members noted the Annual Review of Scrutiny and the Chair of the Overview and Scrutiny Committee thanked members, Officers and members of the public for their assistance in providing a productive year for scrutiny at the Council. The Chair stated that the positive results of the Committee had been produced by Members acting in a non-political manner when scrutinising topics.

38 URGENT BUSINESS

There was no urgent business to consider.

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Portfolio for Resources and Personnel Policy Councillor G Marshall

Report to Council – 14 October 2026

Finance Services Update

Audit of the Statement of Accounts

Alongside reporting the financial outturn to Cabinet on 30 June, the draft Statement of Accounts for 2025/26 were prepared and published on the Council's website on 29 June, in advance of the statutory deadline.

The accounts are now being scrutinised by Forvis Mazars, the appointed external auditors. The audit has commenced and is targeted to conclude in November. Regular updates will be provided to the Governance, Audit and Standards Committee.

Budget Setting

The budget setting process for 2027/28 was launched in September. The Finance Services team will work with service managers in preparing new business plans, proposing revenue and capital budgets and reviewing the fees and charges lists.

Business plans and financial estimates will be scrutinised by Overview and Scrutiny Committee on 18 and 19 January, before consideration at Cabinet on 2 February and a final recommendation onto Council to approve the budget on 3 March.

Medium Term Financial Strategy and Business Strategy

An updated Medium Term Financial Strategy (MTFS) and refreshed Business Strategy for 2027/28 is being prepared for approval by Cabinet.

As previously reported, there was an underspend of £2.5m on the General Fund budget in 2025/26. This was due to a variety of underspends, additional income from fees and charges, budget carry forwards, changes in provisions, government grants and effective financial management across the Council. Overall, there was a net contribution of £183k to balances resulting in a closing General Fund Reserve of £5.7m on 31 March 2026.

It is anticipated that the Council will continue to experience significant pressures that will impact on its 2027/28 budget. Whilst there is some certainty with the second year of the Government's 'Fair Funding Review', the amount of grant funding the Council is set to receive will be lower. Final details will not be known until the Local Government Finance Settlement is released in December. In terms of financing the budget, the main area of risk, volatility and complexity is Business Rates. With rating revaluations and a Business Rates Retention reset in April 2026, as part of the Fair Funding Review, all earlier growth has now been absorbed into the baseline position.

Further details, including the refreshed Business Strategy to identify potential revenue savings and additional growth and income to meet the projected budget gap, will be presented to Cabinet on 3 November. This is inevitably going to be another challenging budget round, particularly with the impact of inflation and the significant pressures on local government finances. Officers will continue to review the situation as part of the budget setting process and update the MTFS accordingly.

Housing Revenue Account (HRA)

As previously reported, the HRA showed a £276k net overspend for 2025/26, which resulted in an increased draw on working balances which amounted to £946k at 31 March 2026. With the budget deficit being higher than anticipated, the HRA balance has dipped below the Section 151 Officer's minimum recommended level of £1m.

This outturn position resulted from an accumulation of rising costs over several years and lower than anticipated rent income in year. The HRA is a ring-fenced fund and must be maintained in a surplus position. There is however no specific statutory minimum working balance, so whilst this dip below the minimum recommended level can be tolerated in the short-term, sustained efforts are required to bring the working balance back up above the minimum level.

An HRA Medium-Term Financial Strategy and Business Strategy is being developed for this purpose which will complement the long-term HRA 30 Year Business Plan. It is normal for the HRA to experience peaks and troughs in its working balances, and this was shown in the longer-term plan.

Budget Consultation

The Budget Consultation for 2027/28 is now live. The survey includes questions relating to a resident's opinion on Council services, methods of access to these services, the preferred means of interaction with the Council, the impact of the ongoing cost of living crisis, climate change and digital strategy. The web-based questionnaire, which is open until mid-November, will be promoted through social media, 'email-me' bulletins, press releases, website and direct engagement with those on the Council's stakeholder map. All responders will be entered into a prize draw. The Council received an encouraging level of response last year and is looking for similar levels of public engagement again to feed into the latest budget round.

Revenues, Benefits and Customer Services Update

Revenues

The Revenues team are responsible for administering the Council Tax and Business Rates. The latest KPIs are up to August 2026:

KPI	Year to August 2026	Prior year comparison to August
Council Tax Collection	46.68%	46.82%
Business Rates Collection	49.21%	47.86%

The Revenues team have implemented the Civica OpenChannel module. This module within the Civica system allows customers to access online forms to notify the Council of their changes in circumstances. The forms provide an integrated platform making the process smoother and more efficient for those wishing to use this approach. The initial take up has been encouraging and we expect to see a longer-term shift from channels such as Customer Services and Email.

Council Tax

The team are preparing for the proposed change from 10 monthly instalments to 12 monthly instalments from April 2027. Council Taxpayers will be transferred to this new payment method automatically and should they still need to pay by 10 monthly instalments they will need to complete a change of payment method with the Council through the Civica OpenChannel module. We are anticipating this creating a significant increase in workload during April and May 2027.

Business Rates

As previously reported, there were several changes to the Business Rates system in April 2026. These changes related to the Revaluation and changes to the multipliers for Retail, Hospitality and Leisure sector. These changes are now being processed as business as usual. However, some businesses have contacted the Council recently to explain the additional burden these charges have placed on them during an already challenging time.

Benefits

The Benefit service is monitored externally by the Department of Work and Pensions (DWP) through key performance indicators (KPIs) relating to new claims, change in circumstance processing times and the annual subsidy audit.

KPI	Year to August 2026	Prior year comparison to August
Average time to process New Claims	7.82 days	7.59 days
Average time to process Change in Circumstances	2.20 days	2.47 days

Customer Services

The Customer Services team continues with its improved performance and is in the process of taking on additional services, which we anticipate going live with during October and November. The team was responsible for the following service areas as at September 2026:

- Switchboard
- Rents
- Benefits
- Council Tax
- Business Rates
- Grounds Maintenance
- Street Cleansing
- Refuse
- Garden Waste
- Housing Allocations

The percentage abandonment for the year up to August 2026 is 14.86% against a target of under 10%. We recognise that we are not currently achieving the challenging target set but much of this related to April where a number of factors contributed to a significantly higher than usual abandonment rate. These factors have been addressed and are not anticipated to contribute to any further disruption. Removing the month of April would result on an abandonment rate of 9.40% for the year.

Corporate Services Update

ICT Services – Business Transformation

The Business Transformation team has supported five business cases to help service areas improve delivery. These include introducing eBilling within the financial system for debtors, upgrading the existing Open Housing system to provide additional functionality and efficiencies, and implementing two new systems required for legislative compliance within Environmental Services. A further business case has also been approved for next financial year to migrate the existing Legal system from on-premises infrastructure to the cloud.

The team is also progressing digital-by-design initiatives to improve efficiency through internal automation, data cleansing and better integration between business systems.

Major network improvements are underway, including the replacement of the Council's core and edge network switching infrastructure. These improvements will enhance performance, strengthen security and provide increased visibility across Council network assets. The team will also support building improvement works at Kimberley Depot, including the relocation of the Council's Disaster Recovery data centre.

ICT Service Delivery

The ICT Service Delivery team continues to support end users with technical issues and guidance. All service level agreements continue to meet target, with system availability at 99.9% and customer satisfaction at 99.8% as at the end of August 2026.

The team is progressing with the Replacement and Development Programme and has replaced all laptops scheduled for this year. Mobile device replacements are also underway, with Multi-Functional Print Devices due to be replaced by the end of the year.

This year has seen the successful rollout of Microsoft 365 products, including Microsoft OneDrive, supporting more flexible and agile ways of working. Microsoft Copilot has also been approved as the Council's generative artificial intelligence tool to support more efficient working.

Annual upgrades to major business systems continue to take place, ensuring the Council remains on the latest software versions. These upgrades provide additional functionality and help protect systems from cyber-attacks.

Information Governance

The Information Governance team has processed and responded to 94 Subject Access Requests as at 31 August 2026, achieving a 100% success rate in meeting statutory timescales. In addition, 98.3% of Freedom of Information requests were answered within the statutory 20-working-day target. Actual data breaches have reduced by 20% when compared to the previous year, and the team has processed 37 surveillance disclosure requests from Nottinghamshire Police.

The surveillance monitoring system has been migrated to Broxtowe premises, providing enhanced functionality to support the Police during live and historical incidents.

The Annual Assessment of Information Risk Performance Report was completed, which provides assurance that risks to information assets across each service area are being managed effectively, including the identification of actions to mitigate any risks or issues. Overall, the report was positive across all service areas.

Business Support

The Business Support team has reviewed and updated the invoicing process to improve the proportion of invoices paid within 30 days and increase the numbers supported by a raised Purchase Order. As of 31 August 2026, 95% of invoices were paid within 30 days, and 96% of invoices received had an assigned Purchase Order. This is a significant improvement in performance.

Part of the team has relocated from Kimberley Depot to the Council Offices in Beeston. This has improved resource planning and coordination, with a positive impact on administrative support for service areas.

Parking Services

The team has reviewed existing assets across all car parks and identified several ticket machines that are due for replacement. New machines will continue to support payment by coin and phone, with the addition of contactless payments. Where appropriate, machines will be powered by solar panels to reduce energy costs and support the Council's carbon neutrality ambitions. Eight ticket machines are expected to be replaced by the end of 2026/27.

The car parks at Halls Road and Eaton Road in Stapleford have been resurfaced, whilst the Council's Park Mark (Safer Parking) accreditation has recently been renewed successfully for a further year.

With electric vehicle (EV) use becoming more prevalent in the area, new developments are increasingly including EV charging points as standard. The team has recently onboarded five new EV charging points at one of the Council's residential developments and will be taking on responsibility for the management of all EV charging points moving forward.

Parking Services is currently achieving 52% of its projected income for the year. Income received up to 31 August is shown below:

NET INCOME	Year 2026/27 to date
Pay and Display	£185,600
Penalty Charges	£13,200
Permits	£25,200
Total income	£224,000

Communications and Engagement Update

The Communications, Culture and Civic Services team continues to play a key role in supporting Council priorities through proactive communications and resident engagement. This includes:

- Supporting communications and engagement on the rollout of the upcoming food waste collection trial in parts of Nuthall and Watnall.
- Continuing to provide support for the Council's major investment projects across the Borough including Stapleford Towns Fund, Kimberley Means Business, initiatives in Eastwood and the new replacement Bramcote Leisure Centre.
- Preparing the upcoming budget consultation to gather feedback about where the Council should spend and save money to inform budget proposals, as well as

gauging resident satisfaction with services and Broxtowe as a place to live. In recent years, the team have supported an increase in the number of responses and are working to continue this increase again this year.

- Support the Annual Canvass process, helping to ensure electoral records remain accurate and up to date. Attention will soon be turning towards preparations for the local elections in May, where the Communications team will play a significant role in supporting election planning, voter information campaigns, member communications and arrangements associated with the electoral process.
- A key focus remains ensuring employees are well informed during the ongoing uncertainty surrounding Local Government Reorganisation (LGR). Regular internal communications, leadership briefings and employee engagement activity are being used to provide updates, address concerns and maintain transparency.
- Developing the new Communications and Engagement Strategy to outline how the Council communicates and engages with residents, employees, businesses, elected members and stakeholders. The strategy will be presented to Cabinet next month for consideration and approval.

Civic

Nominations are now open for the Council's Voluntary Awards, which recognises the outstanding contributions made by volunteers, community groups and local organisations across Broxtowe.

The event has become a real highlight in the civic calendar as a way of expressing our thanks to the people who give their time and care to help others. Nominations can be made at www.broxtowe.gov.uk/broxtowevoluntaryawards and close on 29 November.

Planning is underway for this year's Remembrance programme, including the annual parade and service in Beeston. Officers are working closely with veterans' groups, civic representatives, community organisations and partners to coordinate events, ensure appropriate civic arrangements are in place and promote opportunities for residents to take part. Communications activity will also support awareness of Remembrance services taking place across other towns and communities throughout the Borough organised by voluntary groups and town and parish councils.

Following recent Cabinet approval, a Freedom Parade will take place in Beeston in March 2027 to honour the local armed forces and their contributions to the Borough. The Communications, Cultural and Civic Services team are working to further enhance the event with some family activities and community engagement with our military and uniformed organisations. The event will provide an important opportunity to celebrate civic pride, recognise service and strengthen community engagement across the borough. Further information will be shared with residents and partners as planning progresses.

Human Resources and Learning and Development Update

Training

The Learning and Development team has arranged the next tranche of Institute of Leadership and Management (ILM) training courses. Both level 3 and level 5 courses have been booked, beginning in October 2026. ILM3 is the equivalent of an A-Level, and ILM5 is the equivalent of Foundation Degree level.

Employability and Equalities

On 24 September, representatives of the HR team attended the Stapleford Jobs Fair to promote career opportunities within the Council, provide information on recruitment processes, and engage individuals considering employment within the public sector. The event enabled officers to offer informal careers guidance and highlight the range of opportunities available across the Council. The team are also due to attend Job Fairs at Nottingham Trent University and also at HMP Sudbury in October 2026. These activities align with the Council's broader priorities around employability, inclusion and community engagement, while helping to raise awareness of opportunities at the Council.

Work Experience

The Council continues to host experience students across a variety of departments. One work experience student has successfully gained employment at Bramcote Crematorium as a Bereavement Assistant Apprentice.

Apprenticeships

Since its inception, a total of 65 apprenticeship courses have been offered, with 22 being successfully completed and 26 currently in progress (the other participants did not complete their course). Encouragingly, 100% of those who successfully finished their course were offered a role. Of the participants, 33 were recruited externally, while 32 were existing employees who were upskilled. Looking ahead, there are 10 new courses in the pipeline, including two brand-new apprenticeship roles (Regulatory Compliance Officer and Green Spaces Project Manager) while the remaining eight are focused on further upskilling current staff.

The table provides a breakdown of the apprenticeship:

Female	35 (54%)
Male	30 (46%)
Live in the Borough	26 (40%)
Ethnic Minority	9 (14%)
Disabled	6 (10%)
Under-25	36 (56%)

Hardship Grants and Loans

20 employees have received Hardship Grant support in this financial year, with one employee applying for a loan to defray unexpected and unforeseen expenses.

Well-person Checks

Two well-person clinics were successfully completed during September 2026 with over 30 employees being reviewed across the clinics run at Beeston and at the Depot. Requests for appointments were encouraging, with demand outstripping capacity. It is hoped to arrange another session possibly in the new year. The checks included blood pressure, cholesterol and PSA blood tests.

Winter Flu Jabs

Clinics are planned to take place at both the Depot and the Council Offices in October 2026 with invite emails sent out. Uptake is expected to be high and additional jabs may be ordered.

Disciplinaries/Grievances

There are currently 13 disciplinary investigations in progress and one grievance.

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Economic Development and Asset Management Portfolio Councillor M Radulovic

Report to Council – 14 October 2026

Economic Development & Regeneration:

Core Work

Further contributions have been made in response to consultations on concept documents being worked on by Nottinghamshire County Council colleagues, to release funding via the EMCCA's Investment Board. This includes actions such as business support, the visitor economy and skills interventions. Our objective, as ever is to influence county wide funding initiatives that will support local businesses and residents. Some funding through LGF has been released to both the constituent councils and the EM Chamber of Commerce, the latter as the result of a successful tender to provide the main business support contract. Another area of work has been to influence the Heartlands Area place-based strategy. Work has commenced on 4 town centre plans which look to build on the investment from funding and indeed look at opportunities where possible.

The Team continues to work closely with local business property agencies and owners and monitor vacancies in high streets and other industrial and commercial areas. These are recorded for KPI purposes and also to support businesses looking to invest or expand in Broxtowe. Vacancies are also an important feature of High Street Rental Auctions where Broxtowe has become the first authority in the country to complete a refurbishment project and advertise a property at auction. The government have recently confirmed that HRSA will go forwards and there will be a future round of funding this autumn. A property in Eastwood has been identified and a notice served.

CEDARS continues to flourish with the Ministry of Justice, the DWP and most recently the CAB taking space there to deliver multi-agency services. The latter has occurred following the closure of the Library due to structural issues. This development brings sharply into the focus the ongoing work on the main Health Hub project at Walker Street. Work has continued with the consultancy and partner team to achieve a RIBA Stage 2. Also, in Eastwood officers responded to Raleigh entering into administration. Rapid redundancy support was offered to the company's former employees, and an approach has been made to Heritage Lottery to acquire some of the heritage bicycles and historic artefacts.

UKSPF

Broxtowe has spent its full 2025/26 UKSPF allocation, funded through the East Midlands Combined Council Authority. The work has been supported by the Members Advisory Panel who have fed views into the process by written procedures. The works

programme has supported nearly 40 projects across community initiatives, town centre activity, employability and business support. Recent delivery includes jobs fairs held in partnership with DWP, the launch of Pits to Pints Heritage trail in Eastwood, and grant support for pre-start and growing businesses. Works along Nottingham Canal are complete.

The programme closes on 30 September 2026, when a pilot Freshers Evening Market is planned for Beeston Square. Final activity also includes the CAB Financial Resilience programme and the Beeston Square big screen. End of programme reporting will confirm the final expenditure, outputs and outcomes achieved and needs to be reported to the funders this month.

LRF Project Updates

The Council's LRF programme still follows the plans and governance of the Stapleford Town Deal and Kimberley Means Business (KMB), both must be completed by March 2028 at the latest.

KMB Project One Active Travel & Bennerley Viaduct:

The Active Travel elements of the project have been suspended with funding diverted into other schemes. A small element of the project for a nature trail on the former railway line remains and is in the process of delivery through Via. The Bennerley Viaduct project is now completed. The ramp re-opened to the public in the spring, with the new Visitor Centre opening in July. Over a thousand people used the viaduct to observe the solar eclipse.

KMB Project Two Sports facilities and Industrial Units

The sports facilities at North Street are now finished within budget, providing a new hireable sports pitch for the town as well for the local primary school. The Stag Ground has seen several improvements, including drainage, floodlights, and barrier infills. Most importantly, the new pavilion has officially opened. Again, this supports matchday experience and another hireable community facility. With the Bennerley industrial units complete and tenants being secured work has been stepped up on the phase II units at Giltway.

KMB Project Three Town Centre Regeneration

Most aspects of this project stream have now completed. The project has issued more than £650,000 in grants for local businesses, together with match funding over £1million has been invested to improve businesses and create employment. Development of the Kimberley Parish Hub is continuing, with officers providing support. Although delayed this permanent home for the Town Council, and new office space should be finished at the turn of the year.

STD Programme Review

The Stapleford Town Deal Executive Board reviewed, works for all non-contractually committed funding. There is a desire to ensure as much of the original programme is accelerated and completed. There are some limited opportunities to provide more benefit through additional activities, subject to formal board approval and proof that they can be delivered by the deadline.

STD Community Pavilion and Steven Gerrard Academy

The Pavilion continues to be fully operational, with all indoor facilities, pitches and courts available for community use. A 12-month review resulted in identified snagging works, of which 43% have already resolved. Additional off-site parking options have been proposed together with and restrictions on Hickings Lane, working together with VIA EM and NCC members. 120 young people attend the Steven Gerrard academy on a weekly basis and the pitches support growth in football especially women and girls where activity has doubled from last year. 1 new business spin-out and 3 new jobs have been created this quarter. The replacement cricket pitch works have continued since commencement in June and are nearing completion, with establishment and growing-in periods to follow. In addition, Trowell Junior F.C. have been assisted with the demolition and replacement of their facilities.

STD Pencil Works Enterprise Hub and Makers Space

Construction of the Pencil Works Enterprise Hub is approaching completion, with practical completion anticipated November 2026. Significant progress has been made over the summer on internal fit-out, external works and utility connections. The additional £320,000 secured from EMCCA for the Makers Space element is being incorporated into the final delivery programme and will provide specialist facilities aimed at supporting creative industries, start-up businesses and circular economy initiatives. A procurement exercise is underway to identify a suitable operator. Discussions regarding additional off-site staff and tenant parking have also advanced, helping to maximise public parking availability within the site.

STD Town Centre Recovery Grant Funding Project

There is no further update on the Town Centre Recovery Grant Programme. The main grant programme remains closed to new applications, although earmarked resources continue to support High Street Rental Auction initiatives.

STD Cycle Network and Associated Infrastructure Scheme

The Cycle Hub, Circuit and Cycling Training Track on Ilkeston Road continue to demonstrate strong levels of usage and community engagement. The enhanced facilities for visually impaired users have attracted positive regional attention. The All Wheels and Skate Park at Pasture Road Recreation Ground has experienced high

levels of use since opening, with the Skate Nottingham's programme attracting 452 participants of which 45% were female ranging from age 7 to 47. Works to improve paths and accessibility within Pasture Road Recreation Ground are nearing completion. The Albany Road School puffin crossing and associated footpath improvements were completed in August, providing long overdue road safety for pedestrians and cyclists. The official opening took place on 4 September.

Street Improvement Scheme

The Derby Road Car Park continues to support town centre businesses by improving visitor access and parking provision, particularly at the lower end of Derby Road. The Walter Parker VC Square project has progressed significantly since contract award. Concept designs and options have been developed, and key stakeholder engagement activities have been undertaken, with construction planning carefully coordinated around key town centre events and Christmas activities. Public Engagement is taking place from 28 September through to October.

Local Plans

The Greater Nottingham Strategic Plan examination is still ongoing, with hearing sessions taking place in July. We are now waiting for the Inspectors' post hearing letter to advise us on the next steps.

We are also starting early scoping work on the new Broxtowe Local Plan which will replace the existing Part 1 and Part 2 Local Plans. It will guide how Broxtowe grows and develops over the coming years, setting out the Council's vision and priorities for future development, including the location of new homes, employment, infrastructure and services. It will also establish how high-quality, well-designed places will be created, while protecting and enhancing Broxtowe's natural environment, biodiversity and green infrastructure. We want to make sure as many groups, organisations and residents get involved in this process as possible.

Portfolio for Housing Councillor V C Smith

Report to Council – 14 October 2026

Social Housing Regulator.

The Council continues to focus on two key areas of improvement, fire remedial actions and improving our use of tenant data.

The new Compliance team has been established, with employees moving into their new roles and amended responsibilities from 1 October 2026. Strong progress is being made to reduce the overall number of outstanding actions, with particular focus on those that are soon to become overdue. Two new contractors have recently been appointed to work on fire door repairs and store cupboard door upgrades. Our Independent Living Schemes are inspected every year, so the re-inspection process has commenced. As expected, this is resulting in some new actions being identified, but our processes are designed so that this does not lead to duplication of work. Another area where the Council continues undertaking a re-inspection process is asbestos checks in areas identified as previously containing asbestos material. This ensures that the recommendations previously made are still appropriate and that there has been no damage or change since the last inspection.

The significance majority of Council tenants have now been contacted and their details checked on our housing management system. There is under 350 tenancies still to check and action is being taken to engage with those residents. Updating our records is only one part of this important piece of work. The Council is also considering how this information is used, which will help us to tailor our services to meet the needs of our residents.

Development Pipeline Review

The Housing Delivery Team have finalised the housing development pipeline for the next 18 months and now have approval to add Phase 3 of the former Kimberley Brewery site to the roster.

The ongoing relationship with Homes England remains positive, and they have expressed their desire to continue to support the council with healthy subsidy across the entire pipeline.

HRA Capital Programme

The current 206-27 Capital Programme is progressing well and is in line to be successfully delivered within budgetary and time milestones.

Work is being undertaken to draft the 2027/28 capital programme. Consideration is given to some works being brought forward in the programme, where budget provision is available, as outlined in our Asset Management Strategy.

The council has significantly progressed the second year of the three-year Social Housing Decarbonisation match-funded work stream. In addition to this, a further £250k non-match-funded grant to increase the programme has been obtained.

Voids/Average Relet Time

Various teams have been working together to strive to improve our average relet time, the time taken between one tenant leaving a property and another one signing a tenancy. To assist the teams with this work a new team of tenant Service Inspectors have been visiting empty properties to look at the quality of the work completed to properties. They are focussing on ensuring that the work is completed promptly and fully so that properties become ready to let sooner.

The team is also creating an action plan to capture other activities that can contribute towards improvement in the average relet time.

Financial Inclusion Service

Since April 2026 the Financial Inclusion team has had over 120 referrals to offer support to tenants.

Private Sector Housing

Preparation is underway for the introduction of the Landlord Property Database. It will go live in the East Midlands in February 2027 with all landlords requiring to have registered by mid-May 2027.

Active notices include 4 prohibition notices - one of which the Council is working with the owners to revoke following completion of work and 2 improvement notices, one of which is pending review by the First Tier (Property) Tribunal.

45 allocated DFG cases (14 on the waiting list). The Council has received some excellent Officer feedback on recently completed cases.

Portfolio for Leisure and Health Councillor T A Cullen

Report to Council – 14 October 2026

The Leisure and Health portfolio continues to deliver a wide range of services and initiatives that support the health, wellbeing and quality of life of residents across the Borough. Good progress has been made during the reporting period across leisure provision, health improvement programmes, community safety, cultural services, housing and equalities initiatives. Through strong partnership working and targeted investment, the Council remains focused on providing accessible services, supporting healthy communities and creating opportunities for residents to thrive.

New Bramcote Leisure Centre

A significant milestone has been reached in the delivery of the new Bramcote Leisure Centre, with contracts signed and construction activity now underway. Initial works include the creation of temporary parking arrangements and site preparation, with the main construction phase planned to commence later this year. The project remains on track for completion in summer 2028 and represents a major investment in the future of leisure provision within the Borough. Once complete, the new facility will provide modern, accessible and sustainable facilities that will support residents of all ages to lead healthier and more active lifestyles.

Get Active Developments

The Get Active programme continues to play an important role in improving health and wellbeing across the Borough by providing accessible opportunities for residents to become more active. New services planned for the coming months include additional strength and balance classes, stroke recovery support and Parkinson's-specific activity sessions, helping ensure activities are available for residents with a wide range of needs. Participation remains strong, with 580 residents currently enrolled on the Exercise Referral Scheme, while ongoing work with local health partners will help encourage more inactive residents to build confidence and improve their long-term health outcomes.

Successful SiSU Health Check Event

A recent health event at Bramcote Leisure Centre provided 21 residents with personalised health checks, advice and support from local health and wellbeing professionals. The checks identified that 10% of participants had high blood pressure and 57% were overweight or obese, resulting in two GP referrals, enabling residents to access additional support where required. Feedback from attendees was very positive, demonstrating the value of providing accessible health services within local communities and helping residents take proactive steps to improve their health and wellbeing.

Food and Occupational Safety Team

The Food and Occupational Safety Team remains on track to deliver its full programme of food inspections during 2026/27, helping maintain high standards and protect public health across the Borough. In addition to routine inspection activity, officers are undertaking a targeted programme to inspect unrated home caterers and childminders, ensuring that local records remain accurate and that food businesses are operating in line with regulatory requirements. While a number of recent inspections have identified falling standards, officers continue to work proactively with businesses to improve compliance, using enforcement powers where necessary to safeguard residents. The team has also successfully overseen improvements at a local business following concerns relating to hot tub management and a reported case of legionella. Following compliance with Prohibition Notices and extensive monitoring and sampling, all facilities have now returned to operation, with further improvements continuing to be implemented. Alongside this work, officers continue to support national food sampling programmes and have issued a range of animal activity licences, helping maintain high standards of animal welfare and public safety across the Borough.

Environmental Protection Team

The Environmental Protection Team continues to monitor air quality and undertake inspections of permitted premises across the Borough, helping protect residents and the environment. The service also responds to environmental nuisance and anti-social behaviour issues, using enforcement powers where appropriate. During the reporting period, four Community Protection Warnings and four Community Protection Notices were issued, supporting the Council's commitment to maintaining safe and welcoming communities.

Licensing

The Licensing Team continues to support local businesses, licensed premises, drivers and event organisers while ensuring appropriate public protection safeguards remain in place. During the reporting period, the service processed a wide range of applications, including personal licences, temporary event notices, premises applications and taxi vehicle licences, helping support the local economy and community events across the Borough. The team also successfully hosted the annual Nottinghamshire Licensing Training Day, welcoming more than 50 officers and Members from licensing authorities across the county. The event covered a range of important topics including illegal tobacco and vaping products, safeguarding, accessibility, equality and best practice in licensing hearings, helping strengthen professional knowledge, partnership working and regulatory standards across the region.

Private Sector Housing

The Private Sector Housing Team continues to play an important role in improving housing standards and supporting residents across the Borough. Preparations are progressing for the introduction of the Landlord Property Database, which will be implemented across the East Midlands in 2027 and will strengthen oversight of the private rented sector. The team continues to deliver a range of regulatory and enforcement activity, including property inspections, compliance checks and housing improvement work, helping to ensure that residents have access to safe and well-maintained homes. Demand for Disabled Facilities Grants remains strong, with 45 active cases currently being supported, enabling residents to remain independent and safe within their own homes. Work also continues on HMO licensing and compliance programmes, while officers manage a significant and often complex caseload to support housing quality and protect some of the Borough's most vulnerable residents.

Environmental Health

The Council's Annual Air Quality Status Report has been approved by DEFRA, providing assurance that air quality continues to be effectively monitored across the Borough. The team also continues to investigate complaints relating to noise, dust and other environmental issues, helping minimise the impact of development and nuisance activity on local communities while supporting wider environmental objectives.

D.H. Lawrence Birthplace Museum

This year's D.H. Lawrence Festival provided another successful celebration of the Borough's literary and cultural heritage through a varied programme of talks, walks, exhibitions, performances and community activities. The festival helped attract new audiences while encouraging residents and visitors to engage with local history and heritage. In addition, the museum has secured external funding to improve accessibility, ensuring that a wider range of visitors can enjoy and benefit from what the museum has to offer.

Culture and Events

The Council's summer events programme delivered a successful season of free community activities across the Borough, attracting approximately 6,800 attendees. Events included the popular Summer Fun Days, Beeston Summer Fête, Iron Giant: A Valley's Story and Proms in the Park, providing opportunities for residents of all ages to access cultural experiences, engage with their local communities and enjoy the Borough's parks and heritage assets. The recently completed Oxjam event also provided an opportunity to showcase local talent alongside musicians from Broxtowe's C-City partner towns, further strengthening cultural links and community engagement. The Tour Your Town campaign has continued to promote local attractions, heritage sites, events and town centres across Broxtowe, reaching approximately 170,000 people and encouraging both residents and visitors to explore and support destinations

across the Borough. The success of the year's programme reflects the strong contribution of partners, town and parish councils, community organisations and volunteers, whose support continues to play an important role in delivering high-quality events and activities for residents.

Attention is now turning to the autumn and winter events programme, including the Stapleford Autumn Fun Day and the annual Christmas lights events taking place across the Borough. Christmas celebrations will take place in Stapleford on 21 November, Kimberley on 27 November, Eastwood on 28 November and Beeston on 5 December, providing opportunities for residents, businesses and community groups to come together and support local town centres during the festive season. Work is also progressing on the refresh of the Council's Cultural Strategy and the development of the 2027/28 Events Programme. Together, these initiatives will build on the success of the current year's programme and continue to support participation in culture, heritage, arts and community activities while strengthening community pride and supporting local economies.

Sunflower accreditation

The achievement of Hidden Disabilities Sunflower accreditation reflects the Council's ongoing commitment to creating accessible and inclusive services for all residents. Work is now progressing to develop staff training, awareness raising and supporting information, helping improve understanding of hidden disabilities and ensuring residents receive appropriate support when accessing Council services.

Equalities

The Council continues to promote equality, diversity and inclusion through community engagement, awareness raising and partnership working. A Strength in Motion event brought together more than 70 refugee women and children, creating opportunities to build community connections while promoting health and wellbeing. A further Celebrating Strong Women event will take place in Beeston in November, providing opportunities for residents to engage with speakers, local organisations and information on issues affecting women, the LGBTQ+ community and safety within the night-time economy.

Alongside community events, work is underway to refresh the Council's Equality and Diversity, Religion and Hate Crime webpages and update staff training to ensure employees are equipped to support residents from all backgrounds. The service is also working closely with the Communications Team to strengthen the Council's approach to promoting religious observances, cultural awareness and inclusion throughout the year, helping to ensure that Broxtowe remains a welcoming and inclusive Borough for all residents.

Children and Young People

Progress is being made in delivering the action plan developed following the Young People's Conference earlier this year. The programme focuses on ensuring that the views of young people continue to inform local decision-making, while plans are already being developed for a further conference next year to strengthen engagement and encourage greater participation from young residents across the Borough.

Carers

A successful Carers Roadshow was held in Stapleford during September, providing information, advice and support for residents with caring responsibilities. The event helped raise awareness of services available to carers and created opportunities for residents to engage with local organisations, access support and learn more about the resources available to them.

Dementia

A Dementia Listening Event was held in Beeston during September, bringing together residents, carers, professionals and community organisations to share information, discuss local services and identify future priorities. The event provided valuable opportunities for engagement and learning, helping shape future support for residents living with dementia and those who care for them. Planning is also underway for a future Older Persons Day event, which will continue the Council's work in supporting older residents and promoting wellbeing within local communities.

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Portfolio for Environment and Climate Change Councillor T Marsh

Report to Council – 14 October 2026

Environment continues to deliver a wide range of activities that support the Council's priorities and contribute to the quality of life of residents across the Borough. Significant progress has been made across waste and recycling services, parks and open spaces, environmental enforcement, biodiversity and climate change initiatives. The service remains focused on delivering high-quality frontline services, protecting and enhancing the local environment, and supporting residents and communities to play an active role in creating a cleaner, greener and more sustainable Borough. This report provides an update on key achievements, ongoing projects and planned activity across the portfolio.

Food Waste

Preparations for the introduction of food waste collections across the Borough continue to progress ahead of the required implementation date of 1 October 2027. A pilot scheme will commence on 16 October 2026 in selected areas of Nuthall and Watnall, providing an opportunity to test collection arrangements, assess participation levels and identify any operational issues before Borough-wide implementation. Residents within the pilot area have received information and collection containers, supported by a programme of engagement activities. The findings from the pilot will help shape the future delivery of the service and support a smooth transition to full implementation. Food waste collected during the trial will be processed at a facility in Colwick.

Simpler Recycling

Good progress has been made following the introduction of Simpler Recycling earlier this year. Residents can now recycle a wider range of materials through their green-lidded bins, including plastic pots, tubs and trays, Tetra Paks and foil. Early results are encouraging, with contamination levels reducing by more than 3% compared with the same period last year. This improvement demonstrates the effectiveness of the changes introduced, alongside the continued support of residents in recycling correctly. Lower contamination levels enable a greater proportion of collected material to be successfully recycled and improve the overall efficiency of the service. The Environment Team will continue to work with residents to further improve recycling performance across the Borough.

Bulky Waste Days

The Council continues to support residents through a programme of free bulky waste collection events delivered as part of the Clean and Green campaign. Successful events have recently taken place in Eastwood and Stapleford, with a further programme scheduled for:

Monday 2 November - Nuthall

- Ash Crescent / Laurel Crescent: 8.00am to 9.30am
- Temple Crescent / Temple Drive: 10.00am to 11.30am

Monday 16 November - Chilwell and Toton

- Mountbatten Way / Sherman Drive, Chilwell: 8.00am to 9.30am
- Carrfield Avenue / Portland Road, Toton: 10.00am to 11.30am

Monday 7 December - Kimberley and Watnall

- Almond Close / Cornfield Road, Kimberley: 8.00am to 9.30am
- Hillcrest Close, Watnall: 10.00am to 11.30am

Monday 14 December - Beeston

- Beeston Fields Recreation Ground Car Park: 8.00am to 9.30am
- Imperial Road / Silverwood Road: 10.00am to 11.30am

Refuse teams will be on hand to collect the following:

- Furniture.
- Mattresses.
- Electricals including TVs, kitchen appliances. Unfortunately, we are unable to accept Fridges and Freezers due to ongoing issues with disposal.
- Broken toys and play equipment.

Further waste days will be planned for 2027. If Members are aware of areas that are experiencing high levels of fly tipping and would benefit from this type of collection, please contact depot@broxtowe.gov.uk with the location details.

If you would like further information regarding the waste days, please contact environment@broxtowe.gov.uk

New Team Member

The Environment Team welcomed a new Waste and Recycling Engagement Officer during August. The role will support the Council's ambitions to increase recycling rates, reduce contamination and maximise participation in the forthcoming food waste collection trial. Through targeted engagement and education activities, the post will strengthen the Council's work with residents and support the continued development of recycling services across the Borough.

Drainage Checks

As the Borough enters the autumn and winter period, drainage inspections are being undertaken at locations known to be vulnerable to flooding. This proactive work will help identify blocked or restricted drainage systems and ensure issues are reported promptly to Nottinghamshire County Council for investigation and remedial action. Members are

encouraged to continue reporting drainage concerns to support efforts to minimise flood risk during periods of severe weather.

Parks and Open Spaces

The Parks and Open Spaces Team continues to deliver a programme of improvements across the Borough through the Pride in Parks Capital Programme. Current projects include play area enhancements, accessibility improvements, habitat creation and climate resilience initiatives. Funding applications are being developed for projects at Queen Elizabeth Park and Flixton Road Play Area which, if successful, could secure significant external investment and deliver enhanced facilities for local communities. Consultation on the new Parks and Play Strategy has also been completed and will help inform future investment priorities, external funding bids and the allocation of developer contributions.

A range of access improvement projects are progressing across parks and open spaces, including works at Hall Park, Eastwood, The Spinney, Archers Field, Stapleford the Nottingham Canal, Chetwynd Road Recreation Ground and Banks Road, Toton. In addition, a major funding application is being developed for Pit Lane Recreation Ground to improve accessibility, connectivity and biodiversity across the site.

Nature, Trees and Biodiversity

Work continues to enhance and protect the Borough's natural environment. Plans are progressing to designate Bramcote Quarry as a Local Nature Reserve, creating stronger links between existing sites and further enhancing the Borough's network of protected green spaces. Improvements to access and infrastructure have already been completed and additional external funding has been sought to support habitat creation, biodiversity improvements and visitor facilities.

The development of an interactive walking trail is also underway and will complement the extension of the D. H. Lawrence Trail in the north of the Borough. Both initiatives aim to encourage residents and visitors to explore local heritage, landscapes and green spaces.

Winter tree planting programmes are currently being developed following the successful award of external funding through the Trees for Climate programme, supporting biodiversity, habitat enhancement and climate resilience objectives. Preparations are also underway for a new interactive Tree Trail at Bramcote Hills Park.

Parks Standard Survey

The annual Broxtowe Parks Standard Survey was completed during August and achieved an increased response rate following changes to the survey format and enhanced promotion. The results will help target future investment and service improvements while providing a stronger baseline for measuring resident satisfaction.

Feedback continues to demonstrate strong support for biodiversity-focused management practices across the Borough's parks and open spaces and a report will be presented to Cabinet in December.

Watercourse Inspections

The annual programme of watercourse inspections is continuing across the Borough. These inspections help identify opportunities to reduce flood risk, improve biodiversity and support engagement with landowners regarding their responsibilities for maintaining watercourses. Where issues are identified, they are referred to the relevant organisation, including the Environment Agency or Nottinghamshire County Council, as appropriate, for investigation and remedial action. Following inspections, correspondence is also issued to riparian owners to remind them of their responsibilities and encourage ongoing maintenance of watercourses adjacent to their land.

Brinsley Headstocks

Further progress continues to be made on the restoration of Brinsley Headstocks, one of the Borough's most significant heritage assets. However, progress on the project has been slower than originally anticipated following the discovery of a previously unmapped mine shaft during site investigations.

The discovery of the shaft has required further technical assessments, and additional remediation works to ensure the long-term safety and stability of the site. Contact has been made with the Mining Remediation Authority, formerly the Coal Authority, following identification of the shaft, and the Council will continue to pursue discussions with the Authority as part of efforts to secure support towards the costs of capping and remediation works.

Following the completion of new foundations, additional funding has now been secured, and a specialist contractor has been appointed to construct the replacement timber structure. Assembly on site is expected spring 2027.

Hedge Cutting

The summer hedge cutting programme has now been completed, with work progressing on the second annual maintenance cycle. The service manages hedging across approximately 450 Council properties and 195 additional sites throughout the Borough. In addition to maintaining Council-owned land, the team continues to undertake work on public rights of way and highways on behalf of Nottinghamshire County Council, helping to ensure safe and accessible routes for residents and visitors.

Grass and Verge Cutting

The Grounds Maintenance Team remains actively engaged in the delivery of grass and verge cutting across the Borough. This includes the maintenance of the adopted

highway network on behalf of Nottinghamshire County Council, grounds maintenance within Housing land, and the management of the Council's parks and open spaces. This work helps to maintain safe, accessible and welcoming environments for residents and visitors alike.

The team is preparing to undertake its autumn programme of vegetation management along the A610 corridor, with works scheduled to take place between 13 and 18 October 2026. This major programme is essential to maintaining highway visibility, managing vegetation growth and ensuring roadside infrastructure remains accessible for inspection and maintenance. Disruption to road users will be minimised wherever possible, including careful consideration of traffic management arrangements and the timing of operations.

The Council appreciates Members' continued support in identifying areas of concern and encourages them to continue raising any grass cutting, verge or highway vegetation issues with the Grounds Maintenance Team for investigation and action where required.

Weed Control

Work to control weeds on the adopted highway and within town centre locations continues on behalf of Nottinghamshire County Council. While the peak growing season is beginning to ease, staff have continued to respond to weed growth across the Borough to help maintain safe, accessible and well-presented streets and public spaces.

Members will recall that Cabinet approved a trial of alternative weed control methods alongside the suspension of pesticide spraying in high-footfall parks and play areas. The trial is continuing and will help inform the Council's longer-term approach to weed management and pesticide use.

As with many aspects of grounds maintenance, weed growth can vary considerably depending on weather conditions and location. Members receiving enquiries or complaints relating to weeds are encouraged to refer these directly to the Environment Team so that issues can be logged, assessed and prioritised appropriately.

Environmental Enforcement (WISE)

Environmental enforcement activity has remained robust throughout the reporting period. Between April and August 2026, WISE officers issued 1,687 Fixed Penalty Notices while maintaining a visible presence across the Borough. Work to tackle fly-tipping has remained a priority, supported by targeted monitoring of hotspot locations and proactive enforcement activity. Monitoring has also been extended to sections of the Nottingham Canal corridor to help address environmental offences in locations that can be more difficult to oversee.

Alongside enforcement activity, WISE continues to support community initiatives and environmental improvement projects. This balanced approach helps promote

responsible behaviour, improve local environments and maximise the social value delivered through the contract.

Neighbourhood Wardens

Neighbourhood Wardens continue to provide an important frontline service across the Borough. Since the start of the financial year, the team has responded to 188 abandoned vehicle reports, resulting in the removal of six vehicles, alongside managing 132 dog-related complaints and 16 stray dog cases. Community engagement remains an important element of the service, with wardens supporting campaigns, community safety events and seasonal roadshows throughout the Borough. Planning is also underway for the annual Santa Paws event at Bramcote Hills Park, which continues to be a popular and well-supported community initiative.

Climate Change

The Council remains committed to addressing climate change and supporting residents and communities to reduce environmental impacts. Activity during the reporting period has focused on engagement, education and practical initiatives that encourage participation while supporting progress towards the Council's climate objectives.

National Emergency Briefing on the Climate and Nature Crisis

Two free public screenings of the National Emergency Briefing on the Climate and Nature Crisis have been successfully delivered within the Borough. The events provided an opportunity for residents to learn more about the challenges associated with climate change and biodiversity loss and to participate in discussions around local responses and solutions. The Council has also supported delivery of a community screening in Nuthall and continues to work with partners, town and parish councils and community groups to encourage wider engagement on climate-related issues.

Green Festival

Although adverse weather conditions resulted in the Green Festival being brought to an early close, the event still attracted more than 200 visitors and involved 36 stallholders. Positive outcomes included improved event planning processes, increased participation from food traders and the involvement of a number of new exhibitors. A review has been completed and lessons learned will inform planning for next years Green Festival.

Green Rewards

Resident engagement through the Green Rewards platform continues to grow, with 3,735 residents registered as of September 2026. The platform remains a key tool for encouraging positive environmental behaviours and has recently been enhanced through the introduction of the Green Home Guide, providing practical information on reducing both household costs and carbon emissions. The biodiversity ward prize

continues to encourage participation across the Borough, with Greasley securing the latest award. Projects selected by residents will be delivered before the end of the year.

East Midlands Combined County Authority Festival of Retrofit

The Council is supporting the East Midlands Combined County Authority's first Festival of Retrofit in partnership with Greening Beeston. The programme includes a guided EcoTrail-NG9 walking tour designed to showcase examples of retrofit projects and encourage residents to consider opportunities to improve the energy efficiency and sustainability of their own homes.

Free Trees Giveaway

Plans are underway for the annual free tree giveaway programme following the successful format introduced last year. Residents will be able to collect fruit trees and fruit plants from events across the Borough during January.

The Environment Team will be out across the Borough as follows:

- Beeston - Council Offices, 16 January, 9:00am – 11:00am
- Stapleford – Walter Parker Memorial, 16 January, 12:00pm – 2:00pm
- Kimberley – Sainsburys Foyer, 23 January, 9:00am – 11:00am
- Eastwood – Morrisons Foyer, 23 January, 12:00pm – 2:00pm

The initiative continues to support biodiversity, food growing and community engagement while encouraging participation in Green Rewards.

Carbon Footprint 2025/26

The Council's operational carbon emissions reduced by 11% during 2025/26 compared with the previous year, representing an overall reduction of 58% against the 2018/19 baseline. This reflects the positive impact of continued investment in carbon reduction initiatives across Council operations. A significant contribution has come from the replacement cremators at Bramcote Crematorium, which has resulted in substantially lower gas consumption. Further detail will be included within the Climate Change and Green Futures report to Cabinet later in the year.

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Portfolio for Community Safety Councillor G Bunn

Report to Council – 14 October 2026

Licencing

A taxi licence compliance and vehicle check operation was held at East Midlands Airport on 24 September to inspect all licensed vehicles/drivers to confirm they are abiding the law and their licence conditions and that the vehicles are roadworthy at time of check.

46 people currently have bans through pub watch meetings which range from 2 years to lifetime bans. Beeston x 15, Stapleford x 19, Eastwood and Kimberley x 12.

Gambling establishment checks for the year have now been completed. None were found to be in breach.

Premises Licence Compliance checks are being completed and enforcement warnings have been issued to 10 premises.

37 Taxi exceptional conditions checks have been completed for vehicles over 6 years old to ensure they still meet the standards that Broxtowe Borough Council expect of our vehicles.

A local business (Beeston Essentials) had its alcohol licence revoked and all alcohol has now been removed from its shelves.

Work was carried out with Licensed Premises during the world cup which resulted in only one incident being reported throughout the whole Borough.

Night Angel events for the nighttime economy are planned for the run up to Christmas but these will be dependent on Police availability.

Work is continuing with Licenced Premises to display BWP, Equation, Ask Angela, Suicide and One Punch Kills posters across the Borough.

Promotion of the dangers of combined cocaine and alcohol use (cocaethelyne poisoning) has been continued with the student population in support of Nottinghamshire Police's Operation Cognition.

An Ask Angela link has been put onto the Crime Prevention webpage.

Crime Prevention

On 8 July Communities held a Market Pop Up Event in Beeston where awareness raising was delivered on a variety of community safety issues, information was distributed to local residents and those who could not be supported directly were signposted to other services. Crime prevention and personal safety resources were issued to residents who required them. The Police also supported the event with bike marking.

On 30 September the Communities Team will hold a Market Pop Up Event aimed at our student population during fresher's week where we will promote safety and security for our new students to the area.

Opportunities to expand preventative engagement with young people through schools and community settings are being explored. This work focuses on promoting positive behaviours, increasing understanding of the consequences of ASB, encouraging respect for local communities and raising awareness of wider community safety issues, including knife crime.

Communications and engagement activity aimed at raising awareness of ASB, promoting reporting mechanisms and highlighting the partnership work taking place across the Borough was delivered during Anti-Social Behaviour Awareness Week in July. The campaign provided valuable opportunities to engage with residents, businesses and schools helping to reinforce community confidence in reporting incidents and accessing support.

Modern Slavery

A Modern Slavery event is being planned for delivery at the Foodbank at Montrose court on 12 October.

Hate Crime

Updated Hate Crime leaflets have been distributed to all GP surgeries and places of worship across the Borough.

The Hate Crime webpage is being updated.

Domestic Abuse Related Death Reviews (DARDRs)

South Notts Community Safety Partnership accepted that the action plan from DARDR HORNBY (Eastwood) has been completed and has closed the DARDR.

South Notts Community Safety Partnership accepted reports for DARDR OLIVE TREE (Gedling) and DARDR HEREFORD (Gedling) and approved them for submission to the Home Office for assurance.

Domestic Abuse

Awareness raising around domestic abuse issues and the white ribbon campaign has been delivered at Chilwell and Eastwood Fun Days and is booked for the upcoming Stapleford Fun Day.

A Domestic Abuse and Violence Against Women and Girls focused event was held at the Council Offices on 9 September. The event went very well with good attendance and was positively viewed by attendees and stall holders. The event enabled services to network and providing information about services they were not aware of and allowed for collaboration on work with the Police and Fire teams.

Organisation for the White Ribbon 16 days of action is under way and an actions plan is now in place for the coming months. The Flag raising will be on 25 Novemeber and all members are welcome.

Resources addressing domestic abuse, health and community safety were delivered at the Independent Living Open Days. Further events to talk about financial safety and financial and domestic abuse concerns are being organised as a result.

Sanctuary

The Sanctuary Scheme is running well, with improved services delivery times, we are within budget and there no issues at present.

Funding has been secured for this financial year with some installation works under the scheme being reduced in order to maintain the availability of the scheme for all applicants. There were 62 Sanctuary applications for the previous financial year with 12 declined. So far since 1 April this year there have been 29 applications with 10 declined.

136 Broxtowe cases have been heard at MARAC and actioned since 1 January 2026.

Violence

The Serious Violence Duty Response Plan has been approved by South Notts Community Safety Partnership and continues to be delivered across multiple agencies.

The Violence Against Women and Girls Strategy refresh is now under way across the county.

200 personal safety alarms have been distributed in Stapleford in response to incidents that had heightened concerns around safety for women and girls in the area, response to this distribution was very positive.

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Report of the Monitoring Officer

Annual Constitution Review

1. Purpose of Report

To consider amendments to the Constitution as recommended by the Governance, Audit and Standards Committee, in addition to a proposed change to Financial Regulations and an update on the legislative changes to the Planning Committee's responsibilities.

2. Recommendation

Council is asked to:

1. **RESOLVE** that the proposed amendment to the Financial Regulations be approved.
2. **NOTE** the legislative changes to the Planning Committee in Appendix 3, and the proposed amendments to the Constitution.
3. **RESOLVE** that the amendments regarding the timing of the Advisory Shareholder Committee and the number of ex-officio members as detailed in appendix 2 be approved.
4. **RESOLVE** that the amended recommendation regarding voting at full Council be approved as follows:

12.11.2 If a motion to proceed to next business is seconded and the Mayor thinks the item has been sufficiently discussed, they will give the mover of the original motion a right of reply and then put the procedural motion to the vote. Any vote at Full Council to move to next business contained in Chapter 2 Of the Constitution, will require a 66% majority of those members voting and present in the room at the time the question was put.

12.11.3 If a motion that the question be now put is seconded and the Mayor thinks the item has been sufficiently discussed, they will put the procedural motion to the vote. Any vote at Full Council that the question now be put contained in Chapter 2 of the Constitution, will require a 66% majority of those members voting and present in the room at the time the question was put. If it is passed they will give the mover of the original motion a right of reply before putting his/her motion to the vote.

12.11.4 If a motion to adjourn the debate or to adjourn the meeting is seconded and the Mayor thinks the item has not been sufficiently discussed and cannot reasonably be so discussed on that occasion, they will give the mover of the original motion or an amendment, or a substantive motion (as the case may be) a right of reply and then put

the procedural motion to the vote. Any vote at Full Council to adjourn a debate or meeting contained in Chapter 2 of the Constitution, will require a 66% majority of those members voting and present in the room at the time the question was put.

3. Detail

At its meeting on 21 September 2026 the Governance, Audit and Standards Committee considered a report on Amendments to the Constitution following a meeting of the Constitution Task Group on 8 June 2026.

The Committee considered setting out amendments to the Constitution recommended by the Constitution Task Group at its meeting on 8 June 2026, relating to the timing of the Advisory Shareholder Sub-Committee, the method of voting on changes to Council Procedure Rules, and the number of ex-officio Members provided for in the Constitution. Additional amendments were also considered at the meeting to the original proposition. The Committee also considered a proposed amendment to Financial Procedure Rule 14.4, to extend the exception permitting Officers to negotiate and settle leases and rents for industrial units and commercial properties, up to an annual rental of £100,000, without referral to Cabinet, to all such properties rather than Beeston Square alone; and noted forthcoming statutory changes to the Planning Committee's call-in procedure arising from the Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026, which take effect from 31 October 2026 and would be given effect through the Monitoring Officer's delegated authority to make legislative amendments to the Constitution.

Attached as a reference is the report considered at the Governance, Audit and Standards Committee on 21 September 2026.

Further detail is included in **Appendix 1** of the referenced report and a change table reflecting the original proposed amendments is included at **Appendix 2**.

4. Financial Implications

The comments from the Interim Deputy Chief Executive and Section 151 Officer were as follows:

There are no additional financial implications to consider as part of this report, with any costs being contained within existing budgets.

5. Legal Implications

The comments from the Head of Legal Services and Deputy Monitoring Officer were as follows:

Section 37 of the Local Government Act 2000 requires local authorities operating executive arrangements to prepare and keep up to date a document which contains: (a) such information as the Secretary of State may direct (b) the authority's standing orders (i.e. rules of procedure) (c) the code of conduct for members (d) such information as the authority considers appropriate. Broxtowe Borough Council's Constitution is available on the Council's website.

6. Human Resources Implications

There were no comments from the Human Resources Manager.

7. Union Comments

There were no comments necessary from the Unions.

8. Climate Change Implications

There are no climate change implications are contained within the report

9. Data Protection Compliance Implications

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

10. Equality Impact Assessment

This is not a change to policy, so an Equality Impact Assessment is not required.

11. Background Papers

Nil.

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Report of the Monitoring Officer

Annual Constitution Review1. Purpose of Report

To consider amendments to the Constitution as recommended by the Constitution Task Group at its meeting on 8 June 2026, in addition to a proposed change to Financial Regulations and an update on the legislative changes to the Planning Committee's responsibilities.

2. Recommendation

The Committee is asked to:

1. **CONSIDER** the amendments to the Constitution, as detailed in Appendix 2, and **RECOMMEND** to Council accordingly.
2. **CONSIDER** the proposed to amendment to the Financial Regulations and **RECOMMEND** to Council accordingly.
3. **NOTE** the legislative changes to the Planning Committee in Appendix 3, and the proposed amendments to the Constitution.

3. Detail

Under its terms of reference, the Governance, Audit and Standards Committee is tasked with an overview of the Council's Constitution, consideration of proposed amendments or revisions and to recommend to Council amendments to this Constitution. A Task Group (the Group) was formed to consider a review of the Constitution. A number of issues were raised which resulted in recommendations for consideration at its meeting on 8 June 2026, these were timings for the Advisory Shareholder Sub Committee, the method of voting for Changes to Council Procedure Rules, and consideration of the number of ex-officio members allowed through the Constitution.

Further detail is included in **Appendix 1** and a change table reflecting the proposed amendments is included at **Appendix 2**.

Amendment to Financial Procedure Rules

The following suggested amendment to Financial Procedure Rule 14.4 in the Constitution report has been requested by the Interim Deputy Chief Executive and Section 151 Officer.

Under Section 14 of the Council's Financial Procedure Rules, Council Assets and Properties, it is proposed to update 14.4 where "Lettings, negotiations and settlement of leases and rents for Council-owned land or property (except

Council houses) where the annual rental exceeds £10,000 shall be referred to Cabinet for approval. In respect of **industrial units and commercial** properties, **including** Beeston Square ~~only~~, lettings, negotiations and settlement of leases and rent for Council owned land or property where the annual rental exceeds £100,000 shall be referred to Cabinet for approval.”

This change, to expand the exception to include all industrial units and commercial properties, will more accurately reflect the Council’s updated premises portfolio and allow Officers more flexibility in negotiating with potential tenants and more efficiency in agreeing and awarding new and renewed leases.

The proposed amendments have been added to the change table at **Appendix 2**.

Planning Committee Reform

The government has published regulations (The Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026) (“Regulations”), that will take effect 31 October 2026. In summary, there will be a National Scheme of Delegation that every Council in England will have to work to. From 31 October, the call-in procedure will no longer be permitted under the new Regulations. The government’s proposed Scheme of Delegation confirms which planning applications will always be determined by Planning Officers and not by Planning Committee. These are referred to as Schedule 1 applications. There is also a Schedule 2 set of application types that may be determined by the Planning Committee if they satisfy what is referred to as a ‘gateway test’. The Planning Committee scheduled for November 2026 will be the first where the new delegation arrangements will apply. There will be a need to amend the Planning Committee call in procedure in the Constitution of the Council although the legislative changes will need to be reflected, and it should be noted that The Monitoring Officer has the delegation to make legislative changes to the Constitution. Further information is included in **Appendix 3**.

4. Financial Implications

The comments from the Interim Deputy Chief Executive and Section 151 Officer were as follows:

There are no additional financial implications to consider as part of this report, with any costs being contained within existing budgets.

5. Legal Implications

The comments from the Head of Legal Services and Deputy Monitoring Officer were as follows:

Section 37 of the Local Government Act 2000 requires local authorities operating executive arrangements to prepare and keep up to date a document which contains: (a) such information as the Secretary of State may direct (b) the authority's standing orders (i.e. rules of procedure) (c) the code of conduct for members (d) such information as the authority considers appropriate. Broxtowe Borough Council's Constitution is available on the Council's website.

6. Human Resources Implications

The were no comments from the Human Resources Manager.

7. Union Comments

There were no comments necessary from the Unions.

8. Climate Change Implications

There are no climate change implications are contained within the report

9. Data Protection Compliance Implications

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

10. Equality Impact Assessment

This is not a change to policy, so an Equality Impact Assessment is not required.

11. Background Papers

Nil.

Appendix 1**Advisory Shareholder Sub Committee**

It was suggested that the Sub Committee meets one-hour prior to the Governance, Audit and Standards Committee to streamline the committee process and reduce the need for Councillors and Officers to attend on multiple evenings. There are currently a majority of Members which sit on both bodies, and groups could further amend membership to duplicate both committees. Caution was raised at the Task and Finish Group meeting around the possibility of Sub Committee meetings being shortened in order to accommodate the beginning of a scheduled Governance, Audit and Standards Committee meetings.

Voting for Changes Procedure Rules

Examples were given of councils which used a supermajority voting system when making Council amendments to the Procedure Rules in the Constitution. This part of the Constitution contains the rules that the Council is required to have in place by law, and those which contribute to the corporate governance of the Council which governs how the various meetings will be conducted. The current system at this Council is a simple majority vote. Although there was opposition at the Task and Finish Group meeting, which centred around changing rules that are already effective, it was agreed to recommend to the Governance, Audit and Standards Committee that a 66% majority vote be needed at full Council meetings only when making amendments to the Procedure Rules. This would ensure that changes to Procedure Rules are agreed by a greater number of Councillors.

Role of Ex-Officio Members

Currently, the Constitution states that 'either the Leader of the Council or another Councillor being their nominated representative, and either the Leader of the Opposition or another Councillor being their nominated representative, have the right to attend any of the Council's Committees, which are not scrutiny Committees, as ex-officio Members and to speak but not vote at it provided that such nominated representatives may not be in attendance at the same meeting as their respective Leaders, unless they have been appointed as a Member of that Committee or are acting as a substitute for a named Member.'

The Task and Finish Group considered the number of ex-officio members currently allowed in the Constitution, and it was stated that extending the ex-officio rights to the Leaders of all political groups would reinforce the behaviours of the Council by allowing group leaders formal representation at committees. A counter viewpoint stated that allowing five speakers in addition to the committee members could be disruptive.

Appendix 2

Change Table – proposed amendments are in Bold

Constitution Chapter and Number	Current Wording/Suggested Change	Reason for Change
Chapter 2 Part 8-17 Advisory Shareholder Sub Committee	<u>Advisory Shareholder Sub-Committee</u> 1. Number of Members: 7 (politically proportionate) 2. The Advisory Shareholder Sub-Committee may co-opt and / or otherwise engage the services of such external consultants and advisors as may be required from time to time, including but not limited to, auditors. 3. Meetings shall be held as necessary and not less than once each year. The quorum for meetings is 3 4. The Advisory Shareholder Sub-Committee acts in an advisory capacity and is not a decision-making body. 5. The Advisory Shareholder Sub-Committee shall assist, support and advise the Portfolio Holder for Resources and Personnel Policy and the Cabinet in its exercise of the Council's function as the shareholder of the Council's companies. 6. Without prejudice to the generality of clause 5 above, the Advisory Shareholder Sub- Committee shall consider the business plans and financial performance of the Council's companies in respect of which it may advise and make recommendations to the Portfolio Holder for Resources and Personnel Policy and the Cabinet in respect of its exercise of the shareholder function. 7. The Meeting be scheduled, where appropriate, one hour before an ordinary meeting of the Governance, Audit and Standards Committee.	To reduce the number of evenings required for Members and Officers to attend meetings.

Chapter 2 Part 2 14 Voting for Changes to Procedure Rules	14. Voting 14.1 <u>Majority</u> Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Members voting and present in the room at the time the question was put. 14.2 <u>Mayor's casting vote</u> If there are equal numbers of votes for and against, the Mayor will have a second or casting vote. There will be no restriction on how the Mayor chooses to exercise a casting vote. 14.3 <u>Method of voting</u> Unless a recorded vote is demanded under Rule 15.4 the Mayor will take the vote by show of hands or, if there is no dissent, by the affirmation of the meeting. 14.4 <u>Recorded vote</u> If 5 Members present at the meeting at any time request the names for and against the motion or amendment or abstaining from voting will be taken down in writing and entered into the minutes. Unless in the case of Committees or Cabinet where a request by 2 Members present will be sufficient to require a recorded vote to be taken. 14.5 <u>Right to require individual vote to be recorded</u> Where any Member requests it immediately after the vote is taken, their vote will be so recorded in the minutes to show whether they voted for or against the motion or abstained from voting. 14.6 <u>Recorded votes at budget meetings</u> A recorded vote is required when Members take formal decisions about expenditure on local services and Council tax levels for the year ahead. 14.7 <u>Voting on appointments</u> If there are more than 2 people nominated for any position to be	To ensure that changes to Procedure Rules are agreed by a greater number of Councillors.
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	filled and there is not a clear majority of votes in favour of 1 person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person. 14.8 <u>Voting to change Procedure Rules</u> Any vote at full Council to change Procedure Rules contained within Chapter Two of the Constitution will require a 66% majority of those Members voting and present in the room at the time the question was put.	
Chapter 2 Part 2 Role of Ex-Officio Members	Suggested wording The Annual Meeting will: 1.2.4 note that either the Leader of the Council or another Councillor being their nominated representative, and either the Leader of the Opposition or another Councillor being their nominated representative, and the Leader of any other recognised group, or their nominated representative, have the right to attend any of the Council's Committees, which are not scrutiny Committees, as ex-officio Members and to speak but not vote at it provided that such nominated representatives may not be in attendance at the same meeting as their respective Leaders, unless they have been appointed as a Member of that Committee or are acting as a substitute for a named Member.	To reinforce the behaviours of the Council by allowing group leaders formal representation at committees
Chapter 4 Part 1 Section 14	Lettings, negotiations and settlement of leases and rents for Council-owned land or property (except Council houses) where the annual rental exceeds £10,000 shall be referred to Cabinet for approval. In respect of industrial units and commercial properties, including Beeston Square only, lettings, negotiations and settlement of leases and rent for Council owned land or property where the annual rental exceeds	This change, to expand the exception to include all industrial units and commercial properties, will more accurately reflect the Council's updated premises

Financial Procedure Rules 14.4 Council Assets and Properties	£100,000 shall be referred to Cabinet for approval.”	portfolio and allow Officers more flexibility in negotiating with potential tenants and more efficiency in agreeing and awarding new and renewed leases.
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Appendix 3

Planning Committee Reform

This report outlines the set of changes required to be made to the constitution before 31 October 2026 as a result of mandatory Planning Committee reform and the Regulations introduced to achieve this. These are set out in [the Town and Country Planning \(Discharge of Local Planning Authority Functions\) \(England\) Regulations 2026](#). (the **Regulations**).

1. Planning Committee reform

- 1.1. The government has introduced a national scheme of delegation in effect from 31 October 2026. This is to ensure that planning committees can work as effectively as possible and focus on those applications for complex or contentious development where local democratic oversight is required.
- 1.2. The changes introduced by the Regulations are:
 - 1.2.1. what matters will in future be determined by officers and which could be determined by Planning Committee, and
 - 1.2.2. the size of Planning Committee.

2. Two-tier approach to who determines applications

- 2.1. The Regulations adopt a two-tier approach with the aim of giving greater clarity and consistency about who in a local planning authority will make planning decisions.
- 2.2. Schedule 1 sets out the types of application which must in all circumstances be delegated to officers. These include applications for planning permission for householder, minor residential (up to 10 dwellings) and minor commercial development, as well as a number of supplementary and technical consents.
- 2.3. Schedule 2 comprises the remaining applications. The Regulations provide for a 'nominated member' and 'nominated officer' to agree to refer a proposal to determine a Schedule 2 application to a committee if in their view the proposal raises—
 - 2.3.1. one or more issues of economic, social or environmental significance to the local area, or
 - 2.3.2. one or more significant planning matters having regard to the development plan and any other material considerations.

These are known as the "Gateway Tests".

- 2.4. The Regulations stipulate that any Schedule 2 application that is not referred to a committee in accordance with the Gateway Tests must be determined by an officer of the authority. Guidance is given on what is considered to be significant when applying these tests.
- 2.5. The nominated member is proposed to be the Chair of Planning Committee (or in their absence the Vice-Chair), and the nominated officer is proposed to be the (Interim) Director of Planning and Economic Development (or in their absence the 'Planning Manager').
- 2.6. If there is not an arrangement to refer an application to Planning Committee, then the application must be determined under officer delegation.
- 2.7. The Annex to this report lists the Schedule 1 and Schedule 2 applications.
- 2.8. Where a planning function is not listed in either Schedule 1 or 2, it is for the local planning authority to decide whether it should be delegated to an officer or referred to a committee or sub-committee for a decision.
- 2.9. It is recommended that a record is kept of any decision to bring a Schedule 2 application to committee and the committee report could also say why the application is being brought to Committee.

3. Applications which will no longer be determined by Planning Committee

- 3.1. Schedule 1 applications will not be able to be determined by Planning Committee and there will no longer be a right for members to refer / call in, applications to be considered by Planning Committee as is currently the case.

4. Own interest applications

- 4.1. Regulation 6 makes provision for "linked person" applications. This means an application from the authority itself, or a member or officer of the authority.
- 4.2. These fall into the same category as other applications. That is, if the application is Schedule 1, it will be delegated to the Director of Planning and Economic Development. If it is Schedule 2 and meets the gateway tests set out in paragraph 3.3 above it may be referred to Planning Committee provided both the Chair of Planning Committee and the Director of Planning and Economic Development agree to this.

5. Changes

- 5.1. The report describes the changes to the constitution to comply with the Regulations, failure to adopt these will result in any applications determined not in accordance with the Regulations as susceptible to judicial review.

- 5.2. Chapter 2 Part 8-17 Section 10 (Delegations) is replaced with the following:

The Planning Committee shall exercise those development management functions assigned to it by Schedule 2 of The Discharge of Local Planning Authority Functions Regulations 2026 and such other planning functions as are expressly reserved to it by law or this Constitution.

Where there is any inconsistency between this Constitution and The Discharge of Local Planning Authority Functions Regulations 2026, the Regulations shall prevail.

- 5.3. Chapter 3 Part 1 (Officer Scheme of Delegation) Section 15.5 is replaced with the following:

determine all planning applications and related matters falling within Schedule 1 of The Discharge of Local Planning Authority Functions Regulations 2026 together with all other matters not expressly reserved to Planning Committee by Schedule 2 of those Regulations.

Any reference in this Constitution to categories of planning application requiring referral to Planning Committee shall be read subject to and modified by the Regulations.

- 5.4. Chapter 3 Part 1 (Officer Scheme of Delegation) Section 15.12 to be added

All powers and delegations relating to development management functions shall be exercised in accordance with The Discharge of Local Planning Authority Functions Regulations 2026. In the event of any conflict between the Constitution and those Regulations, the Regulations shall prevail and this Constitution shall be construed accordingly.

Annex

Schedule 1 and Schedule 2 applications

The Discharge of Local Planning Authority Functions Regulations 2026 stipulate that Schedule 1 applications must be determined by an officer and that Schedule 2 applications could be referred to Planning Committee providing they meet two tests.

Schedule 1 applications

1. An application made under section 17(1) of the Land Compensation Act 1961 (certificates of appropriate alternative development).
2. An application made under section 26H(1) of the Listed Buildings Act (certificate of lawfulness of proposed works).
3. A householder application.
4. A minor commercial application.
5. A minor residential application.
6. An application for permission in principle.
7. An application made under section 73(1) of the Town and Country Planning Act 1990 (application to develop land without compliance with conditions previously attached) in respect of which the original planning permission was a Schedule 1 planning permission.
8. An application made under section 96A(4) of the Town and Country Planning Act 1990 (non-material changes to planning permission or permission in principle).
9. In respect of a planning obligation that the authority concerned considers is connected with a Schedule 1 approval:
 - a. a request to agree to modify or discharge that obligation under section 106A(1)(a) of the Town and Country Planning Act 1990 (modification and discharge of planning obligations);
 - b. an application to modify or discharge that obligation under section 106A(3) of the Town and Country Planning Act 1990 (modification and discharge of planning obligations).
10. An application made under section 191(1) of the Town and Country Planning Act 1990 (certificate of lawfulness of existing use or development).
11. An application made under section 192(1) of the Town and Country Planning Act 1990 (certificate of lawfulness of proposed use or development).
12. The submission of a biodiversity gain plan under paragraph 13(2)(a) of Schedule 7A to the Town and Country Planning Act 1990(20).
13. A reserved matters approval application in respect of an outline planning permission other than a large outline permission.
14. An application made under article 27 (1) of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (applications made under a planning condition).
15. An application pursuant to provision in Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015 for:
 - a. prior approval, or
 - b. a determination as to whether prior approval is required.

Schedule 2 Applications

1. An application for listed building consent made under section 10(1) of the Listed Buildings Act (making of applications for listed building consent).
2. An application made under section 19(1) of the Listed Buildings Act (variation or discharge of conditions of listed building consent).
3. An application for planning permission that the authority concerned considers is connected with an application of a kind specified in paragraph 1 or 2.
4. An application for planning permission that is not—
 - a. a householder application,
 - b. a minor commercial application, or
 - c. a minor residential application.
5. An application made under section 73(1) of the Town and Country Planning Act 1990 (application to develop land without compliance with conditions previously attached) in respect of which the original planning permission was a Schedule 2 planning permission.
6. An application made under section 73A(1) of the Town and Country Planning Act 1990 (planning permission for development already carried out).
7. In respect of a planning obligation that the authority concerned considers is connected with a Schedule 2 approval:
 - a. a request to agree to modify or discharge that obligation under section 106A(1)(a) of the Town and Country Planning Act 1990 (modification and discharge of planning obligations);
 - b. an application to modify or discharge that obligation under section 106A(3) of the Town and Country Planning Act 1990 (modification and discharge of planning obligations).
8. A reserved matters approval application in respect of a large outline permission.
9. An application made under regulation 9(1) of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007 (application for express consent to display advertisement).
10. An application made under regulation 16(1) of the Town and Country Planning (Tree Preservation) (England) Regulations 2012 (application for consent under tree preservation order).

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